

Every Believer a Witness Ministries exists to help local churches fulfill the Great Commission. Our desire is to assist every church who requests it. The following financial information reflects our desire to keep the costs at a minimum while providing your church with an opportunity to invest in seeing thousands of other believers, often in small churches, begin to actively share the Gospel.

Materials Expenses

- A. Promotional Materials:** Every Believer a Witness Ministries provides at no cost electronic files of promotional materials. These include bulletin inserts, five different posters, four short video clips, and a youth drama script.
- B. Session Notes:** Each person first grade and older at each Session receives a set of 8-page, 4-color Session Notes. (Children love it!) We ask that you reimburse Every Believer a Witness Ministries \$1 for each copy of Session Notes used, plus shipping (if the teacher does not bring them with him).
- C. Tracts:** Prior to your *Every Believer a Witness*, we will send you a list of recommended tracts and quantities, based of our experience with churches of various sizes. Upon your approval, we will have these shipped to the church so they can be labeled with your church information. We ask the church to reimburse us for these tracts plus shipping costs.

Trainer's Travel, Lodging, and Meal Expenses

The cost of the Trainer's travel to and from the Revival, lodging, and meals for *Every Believer a Witness* will be paid for by Every Believer a Witness Ministries and will be listed on your Expense Reimbursement Form. The Trainer will coordinate with you to make all travel arrangements and will make every effort to keep these costs low. We ask that you provide lodging in a moderately priced hotel such as Hampton Inn or Holiday Inn Express, rather than a private residence.

Love Offering

Every Believer a Witness Ministries is sustained primarily by Ministry Partners and the Love Offerings received from churches where we minister. We ask the Senior Pastor to share about the impact of giving and take a separate "pass the plate" Love Offering at the close of each Session (On Sunday morning ushers may take the offering at the doors).

Expense Reimbursement Form

At the conclusion of your *Every Believer a Witness* the Trainer will provide you with an Expense Reimbursement Form itemizing all materials, and the Trainer's travel meals and lodging.

You may write a check for these expenses, along with a check for the Love Offering, to Every Believer a Witness Ministries at that time or mail them to our office within 7 days.

These expenses are paid by the church in addition to, rather than deducted from, the Love Offering.