

While *Every Believer a Witness* is designed primarily to be led by pastors in a Sunday morning sermon series as the kick-off event to *create and maintain a culture of witnessing and evangelism*, we are thankful when other church leaders desire to lead it in a different format.

Whether the pastor or someone else leads *Every Believer a Witness*, here are the conditions:

Every Believer a Witness Ministries will:

- Ship and invoice the Session Notes, tracts, and cost of shipping.
- Provide at no cost electronic files of promotional materials, teaching materials including videos of live teaching, the Pastor Teaching Notebook, and the PowerPoint presentation, and all allied resources such as tract label samples and “How to pray” cards, and the Follow-Up Plan.
- Provide free phone or email consultation and coaching prior to, during, and following the actual teaching.

The Pastor/Leader agrees:

- They will require each attendee (first grade and older) at each session, regardless of format, to have their own copy of the Session Notes.
- They will not copy or duplicate the Session Notes nor allow the church or anyone else to do so.
- They will not train others to teach *Every Believer a Witness* nor allow non-certified teachers to teach any part in any format.
- They will not teach *Every Believer a Witness*, or any part of it, outside their church without prior approval from Every Believer a Witness Ministries.
- They will pay the invoice within 7 days of receipt.